**관리 및 수리 요청 신청서**

**(Work Order Form)**

|  |  |  |  |
| --- | --- | --- | --- |
| **신청자 이름****(Applicant Name)** |  | **신청개발원부서**Ministry Department |  |
| **전화번호****(Phone #)** |  | **개발원장**Ministry Director |  |
| **이메일****(Email)** |  | **사역부장**Department Supervisor |  |

|  |  |
| --- | --- |
| **작업요청 일시****(Work Order Date)** |  |
| **작업요청****(Work Request)** |  |
| **기타****(Other)** |  |

**작업 결과 통보서**

**(Work Result Report)**

**❖ 관리자 작성란 (For Office Use)**

|  |  |
| --- | --- |
| **요청사항****(Requests)** |  |
| **작업결과****(Work Result)** |  |
| **기타****(Other)** |  |